

MASTER OF SCIENCE IN EDUCATION - EDUCATIONAL ADMINISTRATION

The Master of Science in Education - Educational Administration program is a WI DPI licensure program with multiple licensures available. The Master's degree requires a minimum of 30 unique credits to be earned within the program. The program meets the National Educational Leadership Preparation (NELP) - District Standards, the Wisconsin State Administrative Standards for Principal (5051); Director of Curriculum and Instruction (5010); Director of Special Education and Pupil Service (5080); and School Business Administrator (5008). Additionally, these programs include professional educational requirements for licensure in Wisconsin. Applicants desiring licensure for another state should consult with their state's licensing requirements.

Applicants interested in pursuing a position as an Athletic Director may consider the Athletic Administrator Concentration to accompany his/her administrator license. This 15-credit concentration is in partnership with the National Interscholastic Athletics Administrators Association (NIAAA). This fully online area of emphasis includes curriculum from NIAAA Leadership Training Courses (LTC 502, 503, 504, 506, 511) necessary for the RAA and CAA certifications. Topics within this curriculum will include: Leadership in Interscholastic Athletic Administration, Interscholastic Sport Organization and Administration, Fundraising and Development and Facility Management. Courses are practitioner orientated and taught by professionals with backgrounds in sport management and interscholastic athletic administration. Credits earned in this concentration can be applied to the Master's degree.

Students who currently hold a Master's degree may seek the "licensure only" option by completing 18 -24 credits in the licensure track of interest. The administrative leadership focus is designed to equip professional educators for administrative responsibility and to assist present administrators in developing organizational and leadership skills. The program is designed to help the student acquire the necessary skills in decision-making, human resource management, teacher evaluation, curriculum leadership, and innovative instructional change.

The Director of Instruction license aligns with many positions within PK-12 environments such as: Principal; Director of Professional Development; teacher coach positions like Educator Effectiveness Coaches or Instructional Coach or PBIS (*Positive Behavioral Intervention and Supports*) Coaches; Learning Coordinators; Dean of Students; and Assistant or Associate principals. Individuals with the Principal and Director of Instruction licenses are also uniquely qualified for positions within CESA (Cooperative Educational Service Agency) programs in WI, positions within state departments of education, and university College/School of Education positions.

The Director of Special Education and Pupil Service license is designed to prepare the dynamic district leaders to provide innovative educational services to support every child and promote successful school experiences for each child. Candidates for this licensure must hold or be eligible to hold a professional educator license to teach or to provide pupil services (school counselor, school psychologist or school social worker) in addition to having three years for successful full-time teaching experience at any grade level (EC – Adolescent) or successful experience as a school counselor, school psychologist, or school social

worker which includes evidence of at least 540 hours of successful classroom teaching experience.

The educational administrative concentration in the Master of Science in Education provides the opportunity for the applicant to receive Wisconsin State Administrative license(s) through the Department of Public Instruction.

Available license options:

- #5051 Administrator
- #5010 Director of Instruction
- #5080 Director of Special Education and Pupil Service
- #5008 School Business Administrator

Available concentration options:

- Athletic Administration

Degree and Experience Requirements

1. A minimum of master's degree or the equivalent.
2. A valid or eligibility to hold a provisional educator license in teaching or pupil services. School Business Administrator is waived from this requirement.
3. Six semesters of successful full-time classroom teaching experience, or six semesters of successful experience as a pupil services professional including 540 hours of classroom teaching experience. School Business Administrator is waived from this requirement.

Program Learning Outcomes

The Program Learning Outcomes for this program align with the Wisconsin Administrator Standards and the National Educational Leadership Preparation (NELP) Standards. The standards include:

The eleven state of WI administrator standards for administrator development and licensure are:

1. **Mission, Vision, and Core Values.** Effective educational leaders develop, advocate, and enact a shared mission, vision, and core values of high-quality education, academic success, and well-being of each pupil.
2. **Ethics and Professional Norms.** Effective educational leaders act ethically and according to professional norms to promote each pupil's academic success and well-being.
3. **Equity and Cultural Responsiveness.** Effective educational leaders strive for equity of educational opportunity and culturally responsive practices to promote each pupil's academic success and well-being.
4. **Curriculum, Instruction, and Assessment.** Effective educational leaders develop and support intellectually rigorous and coherent systems of curriculum, instruction, and assessment to promote each pupil's academic success and well-being.
5. **Care and Support.** Effective educational leaders cultivate an inclusive, caring, and supportive school community to promote each pupil's academic success and well-being.
6. **Professional Capacity of School Personnel.** Effective educational leaders develop the professional capacity and practice of school personnel to promote each pupil's academic success and well-being.
7. **Professional Community.** Effective educational leaders foster a professional community of teachers and other professional staff to promote each pupil's academic success and well-being.
8. **Meaningful Engagement.** Effective educational leaders engage families and the community in meaningful, reciprocal, and mutually

beneficial ways to promote each pupil's academic success and well-being.

9. **Operations and Management.** Effective educational leaders effectively manage school operations and resources to promote each pupil's academic success and well-being.
10. **School Improvement.** Effective educational leaders act as agents of continuous school improvement to promote each pupil's academic success and well-being.
11. **Teacher Standards.** Effective educational leaders understand and demonstrate competence in the teacher standards under s. PI 34.002.
12. The administrator models Christian servant leadership through consistent, moral and ethical behaviors and, by example, inspires others to do likewise in their personal, professional and community life. (**Concordia University Standard**)

Curriculum

Code	Title	Hours
#5051 Licensure - Principal		
EDG 6100	Leadership in Administration and Cultures of Change	3
EDG 6105	Legal and Ethical Leadership in Schools **	3
EDG 6110	Financial and Human Resource Management for School Leaders **	3
EDG 6115	Teacher Development, Supervision, and Continuous Improvement	3
EDG 6120	Teacher and Leader Assessment Designed for Continuous Learning	3
EDG 7100	Ed Admin Practicum	3
EDG 7120	Ed Admin Portfolio I	0
EDG 7121	Ed Admin Portfolio II	0
EDG 7122	Ed Admin Portfolio III	0
EDG 5100	Educational Research Methods	3
EDG 7140	Ed Admin Capstone	3
OR		
EDG 7600	Graduate Education Thesis Seminar	3
**Master's Degree (30 credits): 6 additional credits also required		
#5010 Licensure - Director of Instruction		
EDG 6100	Leadership in Administration and Cultures of Change	3
EDG 6115	Teacher Development, Supervision, and Continuous Improvement	3
EDG 6120	Teacher and Leader Assessment Designed for Continuous Learning	3
EDG 5130	Leadership for Curriculum and Instruction **	3
EDG 5135	Curriculum Development **	3
EDG 7100	Ed Admin Practicum	3
EDG 7120	Ed Admin Portfolio I	0
EDG 7121	Ed Admin Portfolio II	0
EDG 7122	Ed Admin Portfolio III	0
EDG 5100	Educational Research Methods	3
EDG 7140	Ed Admin Capstone	3
OR		
EDG 7600	Graduate Education Thesis Seminar	3
**Master's Degree (30 credits): 6 additional credits required		

#5080 Director of Special Education & Pupil Services

EDG 6100	Leadership in Administration and Cultures of Change	3
EDG 6115	Teacher Development, Supervision, and Continuous Improvement	3
EDG 6120	Teacher and Leader Assessment Designed for Continuous Learning	3
EDG 6180	Leadership for Inclusive Instruction, Classrooms and Schools **	3
EDG 6185	Legal and Financial Foundations for Special Education and Pupil Services **	3
EDG 7100	Ed Admin Practicum	3
EDG 7120	Ed Admin Portfolio I	0
EDG 7121	Ed Admin Portfolio II	0
EDG 7122	Ed Admin Portfolio III	0
EDG 5100	Educational Research Methods	3
EDG 7140	Ed Admin Capstone	3
OR		
EDG 7600	Graduate Education Thesis Seminar	3
**Master's Degree (30 credits) - Requires 6 additional credits for additional licensure OR the following courses:		
EDG 6190	Advanced Research in Special Education	3
EDG 6195	Analysis, Evaluation and Application of SPED Research Analysis, Evaluation and Application of SPED	3
#5008 Licensure - School Business Administrator ¹		
EDG 6100	Leadership in Administration and Cultures of Change	3
EDG 6105	Legal and Ethical Leadership in Schools	3
EDG 6110	Financial and Human Resource Management for School Leaders	3
EDG 6125	Compensation and Benefits	3
EDG 6130	School Business Management Auxiliary Services	3
EDG 6135	School Bus Mgmt Strategy	3
EDG 6140	School Business Management Strategy II	3
EDG 7100	Ed Admin Practicum	3
EDG 7120	Ed Admin Portfolio I	0
EDG 7121	Ed Admin Portfolio II	0
EDG 7122	Ed Admin Portfolio III	0
**Master's Degree (30 credits): EDG 5100 & EDG 7140 also required		
Athletic Administrator Concentration		
EDG 6100	Leadership in Administration and Cultures of Change	3
EDG 6105	Legal and Ethical Leadership in Schools	3
EDG 6145	Foundations of Budgeting, Finance and Planning in Athletic Administration	3
EDG 6147	Strategies for Organizational Management in Athletic Administration	3
EDG 6149	Legal Issues in Athletic Administration	3

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- School business administrator are **waived** from the requirement to hold a valid or eligibility to hold a provisional educator license in teaching or pupil services.
 - School business administrator licenses are **waived** from the requirement to have six semesters of successful full-time

classroom teaching experience, or six semesters of successful experience as a pupil services professional including 540 hours of classroom teaching experience.

** Course can be used for addition credit and licensure area

Please see Program Director for more information.