

# TUITION AND FEES

Concordia University seeks to keep costs as low as is consistent with sound education requirements and proper provision for the daily needs of the student. Student costs for an education depends also on his/her living and spending habits. Payment of fees is an integral part of the registration. A student will not be fully registered and cannot attend class until full payment of fees has been made. A student will not be permitted to register if previous financial obligations have not been met, nor will any student receive an official statement of credits grades or a degree/ diploma if all obligations have not been satisfied.

The University reserves the right to modify fees without advance notice.

## Room and Board Fees

Room fees cover the cost of furniture, utilities and maintenance. Board fees pay for meals in the university dining hall and other food options during the regular semester, not including vacations. A room security deposit will be assessed to resident students, refundable under the terms of the housing contract after proper checkout, assuming no damage claims.

Students not enrolled for winterim may apply for room and board on a pro-rated basis.

Please contact Student Life for current room and board charges.

## Special Fees

Academic Fees are not refundable. All debit and credit card transactions are subject to a 1.38% transaction fee.

Food service fees are refunded on a pro-rated basis for the entire semester.

## Tuition Deposit

Accepted traditional undergraduate students are required to pay a refundable deposit of \$200.00 to reserve their space in the class. The deposit deadline is May 1, deposits will be accepted after that date on a space available basis. The deposit is refundable if submitted prior to May 1, and if the student withdraws the deposit prior to May 1.

## International Student Fees

The tuition deposit for international students is \$250.00 and is non-refundable. Additional fees which may be applicable include:

- International Orientation Fee \$150
- International OPT Fee \$75
- International STEM OPT Fee \$200

## Graduation Fee

A fee is assessed to senior status students to cover graduation expenses, based on the current fee schedule. Students pay the fee as part of the application to graduate process.

## Student Government Program Fee

This fee is allocated upon the recommendation of the Student Government Association. The fee is administered by the Board for the support of student organizations, activities, and endeavors. Individuals, groups, and organizations may petition the Student Government Association for funding.

## Student Teaching, HHP, Lab and Other Course Fees

An additional course fee is charged for Student Teaching. The fee is assessed at the current fee schedule amount. Several courses require additional fees for materials, studio time, labs, and other specialized activities where appropriate. Any course that carries a special fee will indicate there is a fee in the course description.

## Applied Music Fee

An additional per credit fee is assessed for certain applied music courses as found listed in the catalog descriptions. The fee is assessed at the current fee schedule amount.

## Independent Study and Individual Instruction Fees

A fee will be assessed for independent study or individual instruction to cover special instructional costs. A full-time student, in a traditional program, will be assessed \$130 per credit during the fall or spring semesters for independent study or individual instruction up to an 18-credit load.

All fall or spring semester independent study or individual instruction credits which result in more than 18 credits in that semester, or that are taken during a winterim or summer term are charged the current regular per credit fee.

A student in a post-traditional program pays the standard class per credit fee.

## Practicum/Internship Fee

In the fall and spring semester, practicum/internships will be assessed \$75/credits if the semester credits are over 18. If the semester credits are fewer than 18, there is no additional fee. A \$75 per credit fee will be assessed for summer practicum/internships.

## Winterim Tuition

Full-time students attending both the fall and spring semesters are entitled to the winterim offering at the current winterim fee schedule. Students who are not enrolled and attending winterim classes are not permitted to use housing facilities during this time. Room and board fees will be pro-rated for students desiring housing, but who do not live in the dormitory both semesters.

## Overload Fee

A student will be assessed the per credit overload fee for the amount of credits that exceed 18 in a semester.

## Parking Fee

Residential students are required to pay a parking fee for the fall and spring semesters.

## Technology Fee

All students pay a technology fee based on total credits per semester, 3-11 credits or 12 or more credits.

## Transcript Fee

A fee is charged for each transcript provided. Please see the Registrar's Office for current pricing information.

## Methods of Payments

1. The University requires full payment of each semester's charges by August 15 or January 15 before the semester's classes. Failing to observe this schedule or to make other satisfactory arrangements

with the Business Office, the student will forfeit the right to begin or continue work at Concordia.

2. Notification from the Financial Aid Office of grants, scholarships, or a Guaranteed Student loan will be accepted in lieu of payment by cash. Only one-half of such aid will be credited to the student's account for each semester.
3. Pay by Credit/Debit card via the portal at [www.my.cuw.edu](http://www.my.cuw.edu) (<http://www.my.cuw.edu>). All credit/debit card transactions are subject to a 1.38% transaction fee.
4. Pay by check via the portal at [www.my.cuw.edu](http://www.my.cuw.edu) (<http://www.my.cuw.edu>). All fee payments should be addressed to Concordia University Wisconsin, 12800 N. Lake Shore Drive, Mequon, Wisconsin 53097. ATTN: Accounts Receivable. Please include the student ID # on all check payments.
5. CashNet Payment Plans are available to Undergraduate and Graduate students. To enroll in a payment plan please visit, [www.my.cuw.edu](http://www.my.cuw.edu) (<http://www.my.cuw.edu>). Exclusions may apply.

\* If students must rely on others for financial resources, they are held responsible for seeing to it that financial sponsors observe the payment schedule.

## Payment Plan

Tuition payments may be made automatically each month, for a maximum of 6 payments per semester. Students have the ability to pay either by ACH (checking or savings account) or by credit card. To sign up for the Cashnet payment plan please have the student log into [my.cuw.edu](http://my.cuw.edu) there will be a link on the student tab. Questions about the payment plan should be directed to the Business Office at 262-243-2609. There is a \$35 enrollment fee for each plan set up each semester and there is a 2.75% convenience fee associated with the credit card option.

Read all of the terms and conditions of the Cashnet payment plan here. ([https://www.cuw.edu/academics/services/billing/\\_assets/CashnetPaymentPlanTerms.pdf](https://www.cuw.edu/academics/services/billing/_assets/CashnetPaymentPlanTerms.pdf))

## Refund Policies

### Tuition

Students who withdraw from the University, or from one or more classes, will receive a pro-rated refund of tuition based on the following table. For traditional undergraduates, if the student remains at full-time status (12-18 credits), no adjustment in tuition is made.

No courses may be dropped or withdrawn from during a week when finals are given.

Week #	Week #	Week #	Week #	Week #	Week #	Week #
16	Week 1	Week 2	Week 3	Week 4	Week 5	Weeks 6-10
	80% <sup>1</sup>	75% <sup>1</sup>	60% <sup>2</sup>	40% <sup>2</sup>	25% <sup>2</sup>	0% <sup>2</sup>
						11-16
						0% <sup>3</sup>
12	Week 1	Week 2	Week 3	Week 4	Weeks 5-8	Weeks 9-12
	80% <sup>2</sup>	75% <sup>2</sup>	50% <sup>2</sup>	25% <sup>2</sup>	0% <sup>2</sup>	0% <sup>3</sup>
10	Week 1	Week 2	Week 3	Weeks 4-7	Weeks 8-10	
	75% <sup>2</sup>	50% <sup>2</sup>	25% <sup>2</sup>	0% <sup>2</sup>	0% <sup>3</sup>	

Week #	Week #	Week #	Weeks	Weeks
8	Week 1	Week 2	Week 3	Weeks 4-5
	75% <sup>2</sup>	50% <sup>2</sup>	25% <sup>2</sup>	0% <sup>2</sup>
				6-8
				0% <sup>3</sup>
6	Week 1	Week 2	Weeks 3-4	Weeks 5-6
	60% <sup>2</sup>	40% <sup>2</sup>	0% <sup>2</sup>	0% <sup>3</sup>
4	Week 1	Week 2	Week 3	Week 4
	50% <sup>2</sup>	25% <sup>2</sup>	0% <sup>2</sup>	0% <sup>3</sup>
3	Week 1	Week 2	Week 3	
	50% <sup>2</sup>	0% <sup>2</sup>	0% <sup>3</sup>	
1	Day 1	Day 2	Day 3	Days 4-5
	50% <sup>2</sup>	25% <sup>2</sup>	0% <sup>2</sup>	0% <sup>3</sup>
Online	2	3-4	5-6	7+
Selected	Assignments	Assignments	Assignments	Assignments
Percentage	75% <sup>2</sup>	50% <sup>2</sup>	25% <sup>2</sup>	0% <sup>2</sup>
				Week 6-8
				(regardless of assignment submissions)
				0% <sup>3</sup>

### Grades reflected on transcript due to dropping of a class:

- 1 Course not reflected on transcript for traditional undergrads. Grade of W will be issued for graduate and accelerated learning.
- 2 Grade of W will be issued for the course
- 3 The letter grade earned will be issued for the course

## Fees

Academic Fees are not refundable.

Food service fees are refunded on a pro-rated basis for the entire semester.

## Room

Students who choose to live on campus are required to sign a housing contract effective for both the fall and spring semesters and have a room deposit on file. If the student cancels the housing contract after signing, the deposit will be forfeited, in addition to any damages assessed and/or any outstanding balance owed to the University. Students who cancel their housing contract after the start of a semester will not receive any refund of the room fee for that semester.

## Board

Students who choose to live on campus are required to select a meal plan for each semester. Students who cancel their housing contract after the start of a semester will be able to receive a pro-rated refund of a meal plan charge according to the following schedule (a week runs Monday to Sunday):

Date	Percentage
During the first week of classes	90
During the second week of classes	80
During the third week of classes	70
During the fourth week of classes	60
During the fifth week of classes	50
During the sixth week of classes	40
During the seventh week of classes	30
During the eighth week of classes	20

During the ninth week of classes	10
During the tenth week of classes	0