

# TUITION AND FEES

Concordia University seeks to keep costs as low as is consistent with sound education requirements and proper provision for the daily needs of the student. Student costs for an education depends also on his/her living and spending habits. Payment of fees is an integral part of the registration. A student will not be fully registered and cannot attend class until full payment of fees has been made. A student will not be permitted to register if previous financial obligations have not been met, nor will any student receive an official statement of credits grades or a degree/diploma if all obligations have not been satisfied.

The University reserves the right to modify fees without advance notice.

## Room and Board Fees

Room fees cover the cost of furniture, utilities and maintenance. Board fees pay for meals in the university dining hall and other food options during the regular semester, not including vacations. A room security deposit will be assessed to resident students, refundable under the terms of the housing contract after proper checkout, assuming no damage claims.

Please contact Student Life for current room and board charges.

## Special Fees

Academic Fees are not refundable. All debit and credit card transactions are subject to a 2.75% transaction fee.

Food service fees are refunded on a pro-rated basis for the entire semester.

## Tuition Deposit

Accepted traditional undergraduate students are required to pay a refundable deposit of \$200.00 to reserve their space in the class. The deposit deadline is May 1, deposits will be accepted after that date on a space available basis. The deposit is refundable if submitted prior to May 1, and if the student withdraws the deposit prior to May 1.

## Consolidated Fees

This fee consists of the student government fee, Technology fee and the student health fee.

Cuw consolidated fee-\$250.00

Cuaa consolidated fee-\$225.00

## Student Government Program Fee

This fee is allocated upon the recommendation of the Student Government Association. The fee is administered by the Board for the support of student organizations, activities, and endeavors. Individuals, groups, and organizations may petition the Student Government Association for funding.

## Technology Fee

All students pay a technology fee based on total credits per semester, 3-11 credits or 12 or more credits.

## Student Health Fee

This fee gives students access to a first aid kit, over the counter medicine.

## International Student Fees

The tuition deposit for international students is \$300.00 and is non-refundable. Additional fees which may be applicable include:

- International Orientation Fee \$160
- International OPT Fee \$80
- International STEM OPT Fee \$210

## Student Teaching, HHP, Lab and Other Course Fees

An additional course fee is charged for Student Teaching. The fee is assessed at the current fee schedule amount. Several courses require additional fees for materials, studio time, labs, and other specialized activities where appropriate. Any course that carries a special fee will indicate there is a fee in the course description.

## Applied Music Fee

An additional per credit fee is assessed for certain applied music courses as found listed in the catalog descriptions. The fee is assessed at the current fee schedule amount.

## Independent Study and Individual Instruction Fees

A fee will be assessed for independent study or individual instruction to cover special instructional costs. A full-time student, in a traditional program, will be assessed \$140 per credit during the fall or spring semesters for independent study or individual instruction up to an 18-credit load.

All fall or spring semester independent study or individual instruction credits which result in more than 18 credits in that semester, or that are taken during summer term are charged the current regular per credit fee.

A student in a post-traditional program pays the standard class per credit fee.

## Prior Learning Assessment

Prior Learning Assessment of experiential learning allows accepted students to seek credit by documenting real-world performance, college-level knowledge and outcome-based competence acquired outside a classroom setting. Prior Learning Assessment (PLA) Workshops are offered each month via Zoom. During these sessions the students are guided through the process of determining what constitutes college-level learning, outcome-based competence, the process of developing each petition for credit, and how to document learning. **Participation in a Concordia PLA Development Workshop is required for students who wish to submit a PLA proposal.** The student would contact their academic advisor to learn about how to participate in a workshop.

Prior learning credits, if awarded, may apply either toward the academic major or required elective coursework within the bachelor's degree. The "physical development" requirement within Concordia's distributive core may also be met through the prior learning credit pathway. A maximum of 21 prior learning credits can be awarded and these credits may not be included within the thirty-six residency credits which must be completed at Concordia University in order to be awarded a bachelor's degree.

All official transcripts for any credits to be transferred to Concordia should be on file prior to submitting a Prior Learning Assessment portfolio to avoid duplication of credits. Prior Learning Assessment portfolio submissions may also not duplicate any coursework completed at Concordia. The Prior Learning Assessment Committee reviews submissions monthly. Petitions should be submitted for only the number of credits needed. Students will be notified by university email

of the committee's decision. Credits denied may be resubmitted for reconsideration in certain cases. If the Prior Learning Assessment Committee requests a revision to a submitted proposal, there is no new fee assessed.

A per credit evaluation fee (\$80) is charged for Prior Learning Assessment portfolio submissions and is due at the time of submission. This evaluation fee is not returned if credits are not awarded. This fee is also ineligible within the university financial aid process. Credits awarded through Prior Learning Assessment are extremely unlikely to be transferrable to another school.

### Overload Fee

A student will be assessed the per credit overload fee for the amount of credits that exceed 18 in a semester.

### Parking Fee

Commuter and Residential students are required to pay a parking fee for the fall and spring semesters.

Cuw parking fee-\$200.00 per year

Cuaa parking fee-\$150.00 per year

### Transcript Fee

A \$10.00 fee is charged for each transcript provided.

### Summer Tuition

Full-Time Students attending both the fall and spring semesters are entitled to the summer offering at the current summer fee schedule. Students who are not enrolled and attending or working on campus are not permitted to use housing facilities during this time. Room and board fees will be pro-rated for students desiring housing.

### Methods of Payments

1. The University requires full payment of each semester's charges by August 15 or January 15 before the semester's classes. Failing to observe this schedule or to make other satisfactory arrangements with the Business Office, the student will forfeit the right to begin or continue work at Concordia.
2. Notification from the Financial Aid Office of grants, scholarships, or a Guaranteed Student loan will be accepted in lieu of payment by cash. Only one-half of such aid will be credited to the student's account for each semester.
3. Pay by Credit/Debit card via the portal at [www.my.cuw.edu](http://www.my.cuw.edu) (<http://www.my.cuw.edu>). All credit/debit card transactions are subject to a 2.75% transaction fee.
4. Pay by check via the portal at [www.my.cuw.edu](http://www.my.cuw.edu) (<http://www.my.cuw.edu>). All fee payments should be addressed to Concordia University Wisconsin, 12800 N. Lake Shore Drive, Mequon, Wisconsin 53097. ATTN: Accounts Receivable. Please include the student ID # on all check payments.
5. CashNet Payment Plans are available to Undergraduate and Graduate students. To enroll in a payment plan please visit, [www.my.cuw.edu](http://www.my.cuw.edu) (<http://www.my.cuw.edu>). Exclusions may apply.

\* If students must rely on others for financial resources, they are held responsible for seeing to it that financial sponsors observe the payment schedule.

### Payment Plan

Tuition payments may be made automatically each month, for a maximum of 6 payments per semester. Students have the ability to

pay either by ACH (checking or savings account) or by credit card. To sign up for the Cashnet payment plan please have the student log into [my.cuw.edu](http://my.cuw.edu) there will be a link on the student tab. Questions about the payment plan should be directed to the Business Office at 262-243-2609. There is a \$35 enrollment fee for each plan set up each semester and there is a 2.75% convenience fee associated with the credit card option.

Read all of the terms and conditions of the Cashnet payment plan here. ([https://www.cuw.edu/academics/services/billing/\\_assets/CashnetPaymentPlanTerms.pdf](https://www.cuw.edu/academics/services/billing/_assets/CashnetPaymentPlanTerms.pdf))

### Refund Policies

No refunds may be applied to the student's account without the completed official drop forms. Students who withdraw from classes will receive a pro-rated refund of educational fees and residence hall fees, according to the following schedule:

### Tuition

Students who withdraw from the University, or from one or more classes, will receive a pro-rated refund of tuition based on the following table. For traditional undergraduates, if the student remains at full-time status (12-18 credits), no adjustment in tuition is made.

Week #	Week #	Week #	Week #	Week #	Week #	Week #
16	Week 1	Week 2	Week 3	Week 4	Week 5	Weeks
	80% <sup>1</sup>	75% <sup>1</sup>	60% <sup>2</sup>	40% <sup>2</sup>	25% <sup>2</sup>	6-10 0% <sup>2</sup>
						11-16 0% <sup>3</sup>
14	Week 1	Week 2	Week 3	Week 4	Week 5	Weeks
	80% <sup>1</sup>	75% <sup>1</sup>	60% <sup>2</sup>	40% <sup>2</sup>	25% <sup>2</sup>	6-9 0% <sup>2</sup>
						10-14 0% <sup>3</sup>
12	Week 1	Week 2	Week 3	Week 4	Weeks	Weeks
	80% <sup>2</sup>	75% <sup>2</sup>	50% <sup>2</sup>	25% <sup>2</sup>	5-8 0% <sup>2</sup>	9-12 0% <sup>3</sup>
10	Week 1	Week 2	Week 3	Weeks	Weeks	
	75% <sup>2</sup>	50% <sup>2</sup>	25% <sup>2</sup>	4-7 0% <sup>2</sup>	8-10 0% <sup>3</sup>	
8	Week 1	Week 2	Week 3	Weeks	Weeks	
	75% <sup>1</sup>	50% <sup>2</sup>	25% <sup>2</sup>	4-5 0% <sup>2</sup>	6-8 0% <sup>3</sup>	
6	Week 1	Week 2	Weeks	Weeks		
	60% <sup>1</sup>	40% <sup>2</sup>	3-4 0% <sup>2</sup>	5-6 0% <sup>3</sup>		
4	Week 1	Week 2	Week 3	Week 4		
	50% <sup>2</sup>	25% <sup>2</sup>	0% <sup>2</sup>	0% <sup>3</sup>		
3	Week 1	Week 2	Week 3			
	50% <sup>2</sup>	0% <sup>2</sup>	0% <sup>3</sup>			
1	Day 1	Day 2	Day 3	Days		
	50% <sup>2</sup>	25% <sup>2</sup>	0% <sup>2</sup>	4-5 0% <sup>3</sup>		

Grades reflected on transcript due to dropping of a class:

<sup>1</sup> Course not reflected on transcript.

<sup>2</sup> Grade of W will be issued for the course

<sup>3</sup> Student not eligible to withdraw. The letter grade earned will be issued for the course.

## Room Charges

Students who choose to live on campus are required to sign a housing contract effective for both the fall and spring semesters and have a room deposit on file. If the student cancels the housing contract after signing, the deposit will be forfeited, in addition to any damages assessed and/or any outstanding balance owed to the University. Students who cancel their housing contract after the start of a semester will not receive any refund of the room fee for that semester.

## Board Charges

Students who choose to live on campus are required to select a meal plan for each semester. Students who cancel their housing contract after the start of a semester will be able to receive a pro-rated refund of a meal plan charge according to the following schedule (a week runs Monday to Sunday):

Date	Percentage
During the first week of classes	90
During the second week of classes	80
During the third week of classes	70
During the fourth week of classes	60
During the fifth week of classes	50
During the sixth week of classes	40
During the seventh week of classes	30
During the eighth week of classes	20
During the ninth week of classes	10
During the tenth week of classes	0